

OI2022

14th INTERNATIONAL CONFERENCE ON **OSTEOGENESIS IMPERFECTA**

30 AUGUST to 2 SEPTEMBER 2022 • SHEFFIELD, UK

Abstract Submission Guidelines

INSTRUCTIONS - CONTENT

- The abstract title should clearly define the content of the paper.
- Do not use abbreviations in the title of your abstract.
- Abstracts must fit within the box provided on the template which will be sent to authors once they are registered with the abstract submission system. The space allowed for the main body of the abstract is 350 words.
- Abstracts must be submitted and presented in English.
- If your studies have been supported by a grant, please indicate the source of funding at the end of your abstract.
- Proprietary names of drugs are not allowed - the generic names must be used.
- Number references (if any) in the order in which they appear in the abstract.
- If there are multiple abstract submissions by the same authors, please maintain consistency in the authors' names in order to avoid incorrect duplication in the author index.
- Do not split data to create several abstracts from one data set.
- Abstracts will be published exactly as submitted so please take care and proof read your abstract before submitting it.
- Work which has been previously presented may be submitted for presentation at the meeting provided it has not been published as a full manuscript.

PLEASE STRUCTURE YOUR ABSTRACT AS FOLLOWS:

Research abstracts:

- Objectives
- Methods
- Results
- Conclusion

Clinical cases:

- Background
- Presenting problem
- Clinical management
- Discussion

CONFLICT OF INTEREST

- Presenters must disclose any possible conflicts of interest by following the instructions on the abstract form.
- Conflict of interest statements will be published with the abstracts.

ETHICS

Submission of an abstract that deals with experimentation on humans or animals implies that the authors adhere to any applicable guidelines dealing with human or animal experimentation and that the appropriate approval has been granted from the institution's review committees.

NEW INVESTIGATOR AWARDS

To be eligible for a New Investigator Award an author must be:

1. First and presenting author
2. Must be in training or within 3 years of attaining PhD or MD or equivalent and/or aged under 35

There is a box on the abstract form for confirmation of eligibility.

New Investigator Awards will be offered according to mean score achieved during the blind reviewing process. Awards winners will be notified by email by 20 May 2022.

COMMITMENT

1. Submission of abstract constitutes a commitment on behalf of the authors that the abstract will be presented as accepted.
2. Expenses associated with the preparation, submission and presentation of an abstract are the responsibility of the author(s).
3. **On acceptance of the abstract, the presenting author must register before 27 May 2022. Failure to do so may result in their abstract being removed from the programme.**

USING THE ABSTRACT FORM

The submission process

- Log in to the submission system when you have prepared your abstract - enter your email address and the password you chose when you registered with the system.
- You will be taken to a screen from which the submission process starts. Please read the instructions on this screen carefully. If you want to submit a new abstract you should click the link that says "Click here to submit a new abstract".
- Submitting an abstract is a multi-step process. Each step asks several questions. Some questions are marked "required" and you will not be able to complete your submission until these questions have been answered.
- If you have to stop part way through the process your submission will be held in temporary storage until you return later and complete all the questions. When you log in again you can click on your incomplete abstract and resume submission.
- If you are submitting several abstracts you can use the same login credentials

Amending a submission

You may wish to change your submission. You can do this at any time up to the deadline.

- Log in to the abstract submission system
- You will see a list of the abstracts that you have submitted. Click on the abstract that you wish to change.
- Amending an abstract is just the same as the original submission process except that the online form will be automatically filled in with the answers that you gave previously. You don't have to change an answer if you don't want to.
- When you reach the final step and press "Finish" you will be sent an email confirming that your abstract has been amended.

WHAT HAPPENS AFTER I SUBMIT MY ABSTRACT?

You will receive an email to confirm that your abstract has been received. After the abstract deadline (25 April 2022) all abstracts will be reviewed blind by a panel of experts. Mean scores will be calculated for each abstract and based on this they will be allocated to oral or poster sessions, or they may be rejected.

You will be informed about the acceptance or otherwise of your abstract, and the form of presentation, on 20 May 2022.

HOW IS MY ABSTRACT SCORED?

Your abstract will be scored based on the following criteria:

- Scientific merit
- Originality
- Methodology
- Conclusions supported by appropriate data

Research abstracts with no data are unlikely to be accepted.

Clinical cases will be judged according to the level of interest, and the quality of the description of the case, analysis and discussion.

CAN I WITHDRAW MY ABSTRACT AFTER SUBMISSION?

If you need to withdraw your abstract please contact us at the address below.

SECRETARIAT

Please contact in the case of enquiries or problems:

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