



## Abstract Submission Guidelines

The deadline for abstract submission is **30 April 2023, Midnight (BST)**  
All abstracts must be submitted through the abstract submission website:

<https://hg3.co.uk/qfs/>

Abstracts will be reviewed by the Scientific Organisers after the abstract deadline and authors chosen for Oral and Poster presentation will be informed in May.

All presenters (Poster and Oral) will be required to register and pay the appropriate registration fee.  
**The registration process must be carried out in addition to the abstract submission process.**

### Abstract formatting:

- Maximum word count for the abstract text is 250 words.
- Authors should not use tables and images as part of their abstract.
- The abstract form will require you to submit your abstract title, text, and author affiliation details
- Please type in "Normal sentence case", **not** all in CAPITALS.
- **If you are pasting content, we strongly advise using the "paste as plain text" button in the toolbar along with the "custom character" button. If any erroneous characters remain you will be alerted on submission and given the opportunity to amend.**

### For attendees of the Main Meeting:

- Authors are invited to submit abstracts for **either Oral or Poster presentation** at the Main Meeting. The type of presentation must be specified at the time of submission. An abstract cannot be specified as both an Oral and a Poster presentation.
- Only one abstract can be submitted from each presenting author, although we appreciate co-authors may appear on more than one submission. It is possible to amend a submitted abstract within the submission system, but it will not be possible to submit an additional abstract.
- For Oral Presentations: the author should specify their preferred oral session from the list of sessions. The Scientific Organisers may suggest that abstracts be transferred between sessions. Abstracts that are not accepted for Oral Presentation may be presented as a Poster.
- Accepted posters will be assigned a poster number which identifies the board on which the poster should be displayed.

### Further information

- Oral Presentations (selected from Abstracts) at the Main Meeting will be 20 mins, **including** time for questions.
- An area for poster display will be allocated at The University of Manchester and selected poster presenters will receive more information within their author letters in May.
- Posters should be printed in A0 format (portrait) which is 1189 mm high x 841 mm wide.