

## **Guidance and assessment criteria for workshop applications**

Our 2026 conference will host a small number of workshop sessions (up to 2 hours long) during the afternoon of Thursday 10<sup>th</sup> September. Workshops are interactive session that enable participants to explore a topic in-depth or develop skills through planned discussion and/or activities.

Abstracts for workshop sessions must be a maximum of 400 words of fewer (excluding the title) and must be structured into the following four sections: context and relevance, aims and learning objectives, structure, facilitators. Submissions will be judged on the basis of these four criteria, as well as the overall priority and relevance of our audience. Workshops should offer value and novelty; they should not generally repeat topics or training that are widely available elsewhere.

Further details of what is expected in each section is outlined below:

### **Context and Relevance**

Please provide a motivating overview of the context behind the workshop, why the workshop is needed, who it will appeal to and why.

### **Aims and Learning Objectives**

Please describe the overall aims of the workshop and clearly list the learning objectives

### **Structure**

Please provide an outline structure for the workshop, highlighting the approximate time and rationale for each activity. Workshops must be interactive; they must not exclusively comprise didactic presentations.

### **Facilitators**

Please explain how the workshop team are suitably qualified or skilled to deliver this workshop. There should be some consideration of the diversity of the workshop facilitators.